

Transition Team Minutes
Monday, April 11, 2011

In attendance:
Betty Dean Anderson
Mitch Assumma
Warren Cocke
Mary Gillespie
Marilyn Kraft
Pastor Tim Drom

Betty Dean Anderson opened the meeting at 6:40p.m.

- Reviewed the Mission Site Plan and who is responsible or will be asked to be responsible for gathering information.
 - Page 1 of 14: #1 is completed. #2 is complete except for the Chairperson of the Call Committee which is to be determined.
 - Page 2 of 14: **#3 is complete except for the Race/Ethnicity percentages, Gender Comparison, and Age Distribution, which will be completed by Mary Gillespie.**
 - Page 3 of 14: #4 is completed. **#5 is completed except for the information regarding Trends. Betty Dean Anderson will ask Joann Burling to get this information.**
 - Page 4 of 14: **Programs – Betty Dean Anderson will ask Harriet Foucher to get this information.** Goals – Marilyn Kraft will get this information. Energy – Will be answered with Survey #2 results. **Partnership – Betty Dean Anderson will ask JoAnn Burling. We also have information Pastor Drom completed.**
 - Page 5 of 14: #6 is in the process of being completed. We are using the results of Survey #2 which are being collated by Mitch Assumma.
 - Page 6 of 14: #7 is in the process of being completed. We are using the results of Survey #3 for Purpose and the results of Survey #4 for Giftedness. Information is due by the end of April. We still need someone to collate this information.
 - Page 7 of 14: Mission will be completed by Transition Team after we have completed Page 6 of 14.
 - Page 8 of 14: Suggestions made for each reference as follows – Someone from inside the congregation (Pam Demulling). Someone from outside the congregation (ICUC, CCLM). A member of the ELCA clergy roster (Pastor Jay Egenes, Pastor Roger Paterson, Pastor Drom) Anyone else who knows your setting well (CDJ Construction, Mary Cox, Susan – previous bookkeeper).
 - Page 9 of 14: This will be the last thing we do. Will need to survey the congregation in regards to #10, #11, #12, and first part of #13. Something to think about, talk about the qualities you did like about any of our previous pastors.
 - Page 10 of 14: See page 9 of 14.
 - Page 11 of 14: First part of #13 will be completed with help from congregation. Second part of #13 will be completed by the Church Council and/or the Transition Team. #14 and #15 are completed by the Church Council.
 - Page 12 of 14: #16 is completed by the Church Council. #17 will be completed by the Transition Team.
 - Page 13 of 14: Will be completed by the Transition Team. This page will include everything that we cannot fit in any other place.
 - Page 14 of 14: #19 will be completed by the Transition Team. #20 is usually the Bishop (this will be verified). #21 can be someone from page 8 of 14.

- Survey #3
 - Discussed presenting survey to more members outside of the previous groups discussed. **Suggested to present survey to Alter Guild. Marilyn Kraft will contact Gaylene Swanson.**
 - Announce at Easter Sunday a meeting to have discussion about Survey #3 with those not involved in small groups on Sunday May 15th.
 - Leaders who have lead discussions and Transition Team members can help facilitate small group discussions.
- History Piece
 - Will have 17 minute discussions on May 15th after 10:30 a.m. service and on May 24th after 8:00 a.m. service. To think about, what is the greatest thing that has happened to you in this congregation in the last 20 years. What was the most significant conflict? Date? What did we learn from it?
 - Put history pieces in the narthex at some time.
 - For Seder Meal and Easter Breakfast we will have pictures of all the Pastors who have served in our congregation with a sign-in sheet below each picture. Ask the following question: Who was the Pastor when you joined the church? Sign-in the sheet below that Pastors picture. **Mary will ask Pam Demulling if she would set this up the night of the Seder Meal. As backup, will ask Harriet Foucher or Neal Williams.**
- Next meeting is Monday April 25th at 6:30 p.m. in the Library. Please review the minutes, agenda, and any information emailed to you before the meeting and come prepared to discuss it.
- Agenda:
 - This meeting should include the Survey #3 discussion leaders or they can submit a report in writing.
 - Information back from Mission Site Profile people.
 - Bring final recommendations for references on page 8 of 14 of the Mission Site Profile.
 - Still need someone to collate the results from Survey #3 & #4. (Maybe Jean Hughes and/or Janice Eisenbeisz)
 - June Dialog – What do you want in a leader?
 - We need to assign someone to write articles for June, July, & August Newsletters plus the Bulletin blurbs.
- Meeting was adjourned at 8:06 p.m.

Minutes taken by Mary Gillespie